

**ERIE COUNTY WATER AUTHORITY  
MEETING OF AUGUST 2, 2018  
AMENDED**

**PRESENT:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to read the Minutes of the  
Meeting held on Thursday, July 19, 2018.

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the Minutes of the  
Meeting held on Thursday, July 19, 2018.

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**VI. - UNFINISHED BUSINESS**

- T-1        APPROVAL OF THE AMENDMENT TO THE PROPOSED POLICY NO. 94.0 (ITEM NO. 4 4/19/18) (REFERRED TO GOVERNANCE COMMITTEE)**
- T-2        ADOPTION OF POLICY NO. 96.0 (ITEM NO. 15 4/19/18) (REFERRED TO GOVERNANCE COMMITTEE)**
- T-11       AMENDMENT TO THE AUTHORITY'S CODE OF ETHICS RELATING TO CONDUCT OF COMMISSIONERS AND FORMER COMMISSIONERS ITEM NO. 7 6/28/18) (REFERRED TO GOVERNANCE COMMITTEE)**

**VII. - NEW BUSINESS**

**ITEM 3 -** Authorization to Enter into a Service Agreement with Time Warner Cable Business Class in connection with the Erie County Water Authority's Internet, Ethernet Private Line Service and Phone Service

**ITEM 4 -** Termination of Professional Services Contract with Harter Secrest & Emery LLP

**NEW BUSINESS CONTINUED**

- ITEM 5 -** Authorization to Solicit Request for Proposals for the Design, Installation and Programming of Audio and Video Equipment for the Erie County Water Authority's Ellicott Square Boardroom, Project No. 201800613
- ITEM 6 -** Authorization to Negotiate Professional Service Contract for Website Design and Development for the Erie County Water Authority
- ITEM 7 -** Authorization to enter into an Agreement with Wendel WD Architecture, Engineering, Surveying, and Landscape Architecture, P.C. to provide Consulting Engineering Services for the Erie County Water Authority's Ball North Storage Tank Replacement, Project No. 201800139, identified as Contract No. W-031
- ITEM 8 -** Authorization to Advertise for Bids for the Furnishing and Delivering of Halogen Actuators and Controller Units for Sturgeon Point Water Treatment Plant and Van de Water Water Treatment Plant, Project No. 201800105
- ITEM 9 -** Authorization to Advertise for Bids for the Furnishing and Delivering of Filter Expansion Meters for Sturgeon Point Water Treatment Plant and Van De Water Water Treatment Plant, Project No. 201800108
- ITEM 10 -** Approval of Change Order No. 4 of E&R General Construction, Inc. for Excavated Material Removal and Disposal, April 1, 2016 through March 31, 2018, Project No. 201600011, Contract No. 16-06-03 - \$98,729.82
- ITEM 11 -** Approval of Change Order No. 2 of H&K Services for Contract No: OBG-12A Sturgeon Point and Van De Water Improvements Project, Project No. 201500169, Contract No. 17-01-01 - \$130,400.00
- ITEM 12 -** Approval of Change Order No. 3 of Amstar of Western New York, Inc. for Contract No. W-23, Storage Tank Refurbishing, Project No. 201500177, Contract No. 16-19-08 - \$39,169.25
- ITEM 13 -** Approval of Change Order No. 9 of Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, Project No. 201500031, Contract No. 15-11-07 - \$28,889.03
- ITEM 14 -** Authorization to Grant Leak Allowance Requests - \$24,816.06

**NEW BUSINESS CONTINUED**

**ITEM 15** - Authorization to Change the Hourly Rate of Pay for the Title of Clerk (19 Hrs.)

**ITEM 16** - David Mineo - Appointment as Associate Attorney (Part-Time)

**ITEM 17** - Service Connection Work Order List:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order Nos. 2018-25, 2018-26 and 2018-27, to Russo Development 2018-, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**ITEM 18** – Election of Treasurer (late filing)

**VIII. - ADJOURNMENT**